Guidelines for transportation of Scania Vehicles
Edition 2009

This document is drafted according to the requirements in quality standard ISO9001

Responsible for this instruction is Björn Lenksjö, Outbound logistics at Scania CV AB.
Södertälje Sweden

Layout: Ása Jóhannsdóttir Grafisk Design AB

Photography: Kimmo Lång K.L. Photography
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Introduction

This booklet "Guidelines for transportation of Scania Vehicles" is published by Scania CV AB and should always be taken into consideration by the companies and contractors appointed by Scania CV AB or its agents prior handling or effect the movement of Scania Vehicles world wide.

Please note that the requirements according to the guidelines do not in any way supersede the regulations stipulated by law, conventions or various authorities.

These Guidelines contain such information of which the transporters must be aware about in order to handle and transport the vehicles, without causing damage during the transport, or during the time in which the transporter has the responsibility of the vehicles.

If problems do occur whilst the vehicles is in the transporters care, this booklet does not, and is not intended to substitute especially skilled personnel. Nor does it substitute relevant specialized literature and therefore we at these occasions encourage the transporter to contact nearest Scania 24-hour assistance.

The Guidelines set out in this booklet is due to that one of the Scania CV AB top priorities are to ensure that our customer receives the high-end top quality as intended. This demand requires the transporters and contractors to use such equipment and in such a manner that it meets up to this standard. The contracted party is responsible for ensuring that all involved personnel, including subcontractors and their personnel is notified and aware of these guidelines.

Our comprehensive guideline also contains several specific information of mechanical and electronically controlled equipment. The information herein must be considered to avoid unnecessary use of equipment.

The constant development of the vehicles, and the equipment that form the vehicle require an awareness of the content in Guidelines, and how these are handled in best manner to avoid unintentional damage to any part that the vehicle may be equipped with.

We also by this emphasize the importance of ensuring to have access to the latest edition of “Guidelines for Transportation of Scania Vehicles”.

This booklet is a 2009 year edition and it will be continuously updated and available through internet for concerned transport companies and contractors.

Regards
Scania CV AB Publicum
General Requirements

The terms and conditions set out below form the basis of contractual requirements for companies appointed by Scania and / or its agents, when effecting the movement of Scania vehicles to the final delivery address.

The said terms and conditions are expressly intended to ensure, that the product is handled in proper manner and with understanding of that careless behavior, intended or unintended may cause severe damage. If a mechanical problem occur during transport contact Scania 24 hours Assistance and inform the next carrier.

While the vehicle is under the transporters responsibility, the driver must exercise all due care to keep the chassis in ex factory conditions, meaning that the driver shall take the following responsibilities into consideration:

1. Drivers must complete all relevant equipment and safety checks prior to taking custody of a vehicles.

2. Driver must ensure to comply with the existing laws and regulations regarding dimensions.

3. No smoking in the cab, and the cab to be kept clean and free of litter.

4. It is not allowed to bring passengers during transport.

5. No unjustifiable interference with or improper use of electrical equipment, or any other components which form part of the vehicle.

6. No overweight use of the vehicle for sleeping or transport purposes, unless this is deemed an essential Scania requirement to execute the delivery to schedule and can be justified as such.

7. In the event of an electrical or mechanical breakdown of the vehicle, or in the event of the illumination of a warning light, abnormal noise, or any other abnormal audio or visual indication of a problem occurring, the driver must stop the vehicle immediately as safely as possible and call for assistance.

8. Drivers should at all times drive within applicable legal speed limits, and in a manner that is courteous and considerate to other road users.

In case of overnight stops or longer stops when delivering the vehicle, the vehicle has to be checked prior and before leaving the parking area. Park only in secure areas.

Note: that a truck without bodybuilding / load / weight has a very low rear axle pressure which will affect the brake distance, stability and traction control.
It is strictly forbidden

- To write, remove or attach stickers upon the vehicles, unless Scania has explicitly authorized and clearly approved and indicated such areas.
- To detach or remove protection material such as seat protection.

Dismounting parts

It is not allowed to dismount any parts. This said as a general ruling regarding the issue of dismounting parts. However, in the cases where the transporter consider the dismounting of some parts a necessity in order to perform the transport they must take contact with the Local Delivery Function for advisement and instructions.

Clothing

Clothing, gloves and shoes must be clean to avoid dirtying the vehicle interior.

All buttons and zippers must be covered.

Do not carry any tools or sharp objects in the pockets.

Due to safety precautions we recommend the usage of reflective vest and safety shoes.
1. Check in at gate.

2. Collect keys and documents. Park the trailer on the loading area.

3. Locate the chassis on the parking area.

4. Inspect and report deviations before moving the vehicle.

5. Load the vehicles at designated area.


7. Complete and sign transport documents.

8. Check-out at gate.

Checklist

Objects marked with dotted circle is a hidden part.
Damaged Part Codes
A0  Air deflector - roof
A1  Air deflector - left side
A2  Air deflector - right side
B1  Bumper - left side
B2  Bumper - middle / under
B3  Bumper - right side
B4  Battery box
C0  Cab - roof
C1  Cab - Side spoiler - left side
C2  Cab - Side spoiler - right side
C3  Cab - Door - left side
C4  Cab - Door - right side
C5  Cab - left side
C6  Cab - right side
C7  Cab - Cover tool compartment
C8  Catwalk
E0  Exhaust system - pipe
E2  Exhaust system - silencer
F0  Fifth wheel
G0  Front grill
H1  Front steps - left side
H2  Front steps - right side
H3  Chassis
H5  High pressure air connectors - rear
K1  Air tanks
K2  Fuel tanks
L1  Lights front - left side
L2  Lights front - right side
L3  Lights rear - left side
L4  Lights rear - right side
M1  Mirror external - left side
M2  Mirror external - right side
M4  Mirror external convex - right side
M6  Mirror auxilliary - right side
S0  Sun visor
T1  Tire front - left side
T2  Tire front - right side
T3  Tires rear - left side
T4  Tires rear - right side
T5  Tires rear rear - left side
T6  Tires rear rear - right side
T7  Spare wheel
U1  Mudguard front - left side
U2  Mudguard front - right side
U3  Mudguard rear - left side
U4  Mudguard rear - right side
U5  Mudguard rear rear - left side
U6  Mudguard rear rear - right side
W0  Window front
W1  Window - left side
W2  Window - right side
XX  Other

Damage Codes
0  Deviation within standards of acceptability
1  Scratch small (up to 1 cm)
2  Scratch long (bigger than 1cm)
3  Cracked small (up to 1 cm)
4  Cracked big (bigger than 1 cm)
5  Broken
6  Cut
7  Dent
8  Missing
9  Factory fault
10  Fire
11  Water
12  Other
Vehicles may only be driven by personnel with valid driving licenses.

1. Switch on the main battery, located at the batterybox or on the rear left side on cab

2. Adjust the Steering wheel
   a. Push the steering wheel adjustment button into the open position. For a few seconds it is possible to adjust the height and rake. Adjustment of the height is stepless. There are 15 fixed driving positiones and one parking position for the rake.
   b. Push the button into the locked position to lock the setting. The setting are also locked automatically after a few seconds.

   The steering wheel should be angled into the parking position parallel with the floor only when the vehicle is parked.

   ![Do not attempt to adjust the steering wheel while driving.]

3. Insert the key.
   a. From this position it is possible to remove the key.
      The engine will stop running if the key is turned into this or to Radio position.
   b. The vehicle radio works without any time limit in the radio position.
   c. The whole electrical system is activated in the drive position.
      The warning lamps for battery level, oil pressure, brake pressure etc lights up.
   d. In the start position, the starter motor is engaged. When the key is released it springs back to the drive position. The vehicle has an electronic restart inhibition. This means that if failure in starting the engine, it is possible to try starting again immediately. It is not necessary to turn the key back to the radio position.
4. Start the engine.
   a. Turn the ignition key to the driving position and check that the lights for charge and oil pressure are illuminated.
   b. Turn ignition key to starter position and let go when the engine starts. Check that warning lights for charge and oil pressure are switched off.
   c. Brake pressure warning lights will go out when the pressure exceeds 6 bars.

   ![Warning Symbol]

   Do not engage the starter more than 30 sec. at the time.

   Make a short pause after each attempt in order to avoid discharged batteries or damage on the starter.

5. Check the control lamps and messages.

   The information displayed in the instrument cluster can be of 4 different types.

   GREEN and WHITE indicate information which does not concern faults on the vehicle.
   YELLOW refers to an activated function or a minor fault. In the event of a minor fault, the driver should plan to drive to a Scania workshop as soon as possible.
   RED indicates fault that could damage the vehicle. Stop the vehicle as soon as possible. Take the corrective action described or contact a Scania workshop.
   RED and a BUZZER indicate that this is the most serious type of fault.

   STOP the vehicle IMMEDIATELY and contact Scania 24 hours assistance.

6. Release the parking brake before driving.

   Parking brake position: Released.
   Parking brake position: Engaged.

7. For driving and handling details.

   See chapters for Ground clearance and height control, Gearing, Transportation on own wheels, and Quick Guide.

8. Stop the engine.

   Set the gear into neutral position.
   Engage the parking brake.
   Let the engine idle for a few moments before turning it off, in purpose for cooling and to save the turbo.
   Switch off the main battery switch.
Ground clearence and Height Control

Applies only for vehicles with air suspension.
The operation unit can be used to raise or lower the vehicle level, e.g. when loading and unloading the vehicles.

**ATTENTION!**
Place the operation unit in the container provided when not in use. If the unit becomes wedged somewhere, buttons may be pressed unintentionally.

The operation unit is located at the side of the drivers seat.

**Change level**
Press the button for axles on which you wish to change the level.

- Hold down the arrow marked buttons to raise or lower to the required level. Release the button to halt.
- The STOP button always cancels the current function. Press the stop button if you need to cancel, e.g. return to normal level if something is in the way. The stop button can always be used at an emergency stop.
- Return to normal level by pressing the green button.
Air suspension / E.L.C.

The E.L.C. system controls the vehicle level by checking and controlling the air pressure in the bellows, at the same time as measuring the vehicle level. This ensures that the current vehicle level is maintained regardless of the load on the axles. The E.L.C. system detects the vehicle level via electrical sensors which are fitted onto the frame and connected to appropriate axle via a swivel arm. In addition the E.L.C. system controls the tag axle by raising or lowering it as required. This can also be used to adjust the ground clearance manually by pressing the upper or lower part of the button.

1. Ground clearance level control.
2. Tag axle lift.
Gearing

Automatic transmission
- Gear position: R, N, D or 1-5 or select a suitable gear.
- MODE button to change between normal driving program and performance program.
- AUT button for retarder.

In positions 1-5 the gear changing takes place automatically with the selected gear as the highest possible gear.

Move the lever
- towards you to increase the gear changing range.
- away from you to decrease the gear changing range.

For Buses
If the vehicle is equipped with separate switch for Reverse on the dashboard then following applies in order to select Reverse gear

1. Press N button for neutral on the gear selector.
2. Press separate R switch on the dashboard.
3. Press R button on the gear selector.

Manual gearbox 900
- The split gear divides each gear ratio into high and low. press the clutch pedal to change between high and low split.
- Range gear doubles the main gearbox gear ratios. Move the gear lever into neutral position to change between high and low range.

ATTENTION!
Do not use the crawl gears to drive out of being stuck. The crawl gears are for extremely heavy starts and manouvring at crawl speed. You can choose between high and low split when driving with the crawl gears.
Opticruise
With Opticruise the driver can choose to select gear manually or with the automatic system. The system provides a manual gearbox with characteristics of an automatic transmission. The system can change gear automatically without engaging the clutch.

The clutch pedal is only used at start and stop.

The system will determine if the gear can be used without engaging the use of clutch, and changes the gear instantly as soon as the driver presses the joy-stick handle sideways. In some cases the system do require that the clutch is engaged to select the chosen gear.
Transportation on own wheels

It is not possible in a booklet of this size to cover every aspect of driving needed for all types of vehicle. Nor is it possible to learn the required practical skills solely from this booklet.

We strongly recommend that these deliveries are carried out by professional personnel with Commercial Driving License.

*When using these Guidelines, it is important to keep in mind the following points:*

- This information herein is primarily intended for driving of the vehicle. It does not cover the special knowledge and techniques needed to utilize or facilitate the equipment or bodybuilding upon the vehicle.

- The Guidelines does not replace the Drivers Manual provided by Scania where you can find a more comprehensive driving instruction.

- If damage, failures, accidents or mechanical brake down occur while transporting the vehicle it is of outmost importance that Scania 24 hour Assistance is contacted, (see separate chapter in this booklet). We also want to emphasize the drivers responsibilities, and referring to the information stated in the chapter “General Requirements”.
**Vehicle information**

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### Tachometer

Engine speed within:
- **Green zone**: Between 1000 and 1600 rpm, the engine produces the most torque and lowest fuel consumption.
- **Blue zone**: Above 2000 rpm, produces the strongest exhaust brakes.
- **Red zone**: Around 2500 rpm, involves a risk of engine damage.

### Adjusting time and instrument lighting

Change the settings using the buttons for the display. 
Move the rotary control for the headlamps to the dipped beam position to change the settings for the instrument lighting.

### Messages

The red or yellow warning triangle in the instrument cluster illuminates in the event of a fault. Messages are shown in the display:
- **Red symbol with acoustic signal**: Serious fault. Stop the vehicle immediately.
- **Red symbol**: Fault which may damage the vehicle. Stop the vehicle as soon as possible.
- **Yellow symbol**: Minor fault or activation of a temporary function. Visit a Scania workshop in the event of a fault.
- **Green or white symbol**: Information.

Browse through or clear messages using the INFO button.

### Red warning symbols

1. Serious engine fault
2. Serious brake fault/brake pressure too low
3. Insufficient braking force in Cruise control
4. Oil temperature too high in retarder
5. Coolant temperature too high
6. Fault in charging circuit
7. Oil temperature too high in gearbox
8. Oil pressure too low in engine

### Instrument cluster and steering wheel

1. Direction indicators and indicator lamps
2. Display
3. Tachometer
4. Speedometer
5. Fuel consumption gauge
6. Oil pressure gauge
7. Bodywork information
8. Coolant temperature gauge
9. Indicator and warning lamps
10. Fuel level gauge
11. Setting for display
12. Cruise control
13. Downhill speed control
14. INFO, control display

### Display

The display is divided into fields which show driver's information:
- Information from gearbox and time.
- Information options.
- Message and menu.
- Information options.
- Mileage, slippery road warning, and outside temperature.

### Menu

Browse in the menu using the INFO button and select from:

1. Trip computer and Cruise control
2. Instantaneous data
3. Settings
4. Vehicle information

### Show fault codes

- Press the INFO button and select:
  - Settings, Vehicle data, Diagnose IVI.
Switches and controls

Switches

1. Differential lock, rear axle
2. Cruise control
3. Exhaust brake
4. White smoke limiter
5. Power take-off
6. Electrically heated rear view mirrors
7. Load transfer
8. Tag axle lift
9. Central locking
10. Trailer brake

Cruise control

Speed must be at least 20km/h to enable Cruise control to be engaged.

- Set the switch for Cruise control in the centre position in order to engage Cruise control.
- Drive at the required speed.
- Press + or - on the steering wheel button for Cruise control and release the accelerator pedal. Cruise control is now set.
- Change the speed by pressing + or -.

Flasher and wiper lever

1. Windscreen wiper speed
2. Windscreen wipers and washers: one gentle press activates the windscreen wipers and a firmer press starts windscreen washing.
3. Switch between main and dipped beam

Air suspension

You can raise and lower the level of the vehicle and trailer using the remote control for loading and unloading (for example, speed must not exceed 30km/h to enable level changing. The stop button interrupts an ongoing function and can be used as emergency stop even when the operation unit is inactive.

- Press the button for the axle you want to change the level for. You can change the level for several axles simultaneously. When you have selected an axle the corresponding indicator lamp illuminates.
- Hold the change button depressed to raise or lower to the required level. Release the key to stop.

Saving and using the level setting

- Depress the stop button and one of the memory buttons simultaneously when the required level has been reached in order to save the setting.
- Depress the memory button to use the setting.

Load transfer

**Important!** Start the vehicle carefully after load transfers of more than 13 tonnes.

Speed must not exceed 30km/h to enable a load transfer. Engage the differential lock for the bogie when carrying out a load transfer on a vehicle with tandem bogie. Information on the distribution of the load is shown in the instrument cluster.

Use a short press on:

- the upper section of the switch to carry out a load transfer that increases half shaft load by 30%.
- the lower section of the switch to stop the load transfer.

Manual load transfer

Keep the switch depressed in:

- upper position to start or increase the load transfer.
- lower position to reduce the load transfer.
- lower position for a short time to stop the load transfer.
Driver environment

Seat settings
1. Heating pad
2. Shock absorber
3. Change the angle for the whole seat
4. Change height
5. Rapid lowering
6. Lumbar support
7. Lumbar support
8. Change the backrest angle
9. Shift the seat squab longitudinally

Climate system
In the event of misting
• Turn the air distribution to defroster position to dry
  the air in the cab.
• Press Recirculation in damp weather.
• Press ECON if the economy mode is activated.
• Select a high speed on the fan.

Remote control for auxiliary heater
1. Auxiliary heater On/Off
2. Recirculation
3. Economy mode
4. Close roof hatch
5. Open roof hatch
6. Short-stop ventilation and fan
7. Setting the temperature
8. Air distribution

1. Auxiliary heater On/Off
2. Programming
3. Alarm clock
4. Snooze function for 10 minutes
5. Scroll up (+) or down (-) and confirm selection (OK).

Locks and alarm system

Alarm system
Arming the alarm system and locking
• Press the lock button on the remote control to
  arm the alarm system and lock the doors.

Disarming the alarm system and unlocking
• Press the unlock button to disarm the alarm
  system and to unlock the doors. If the alarm
  system has been triggered then deactivate it
  using the unlock button.

Disarming the alarm system without remote control with starter key
• Insert the starter key in the door lock in the
  driver's door and unlock. The alarm system is
  triggered.
• Open the driver's door.
• Insert the starter key in the starter lock and turn
  to drive position. The alarm is deactivated.

Central locking
Lock and unlock in one of the following ways:
• Insert the starter key in the door lock in the driver's door and turn it.
• Press once on the lock/unlock button on the remote control.
• Use the catch on the internal door handle.
• Press the switch for central locking.
Lashing

It is each transporter's responsibility to ensure that each country's legal regulations are followed and that the loaded vehicles can not move during transport.

The general rule is that all vehicles must be secured on the carrier. The securing must be done by a combination of wheel chocks and lashing.

Lashing equipment

Only use straps or chains with protective coating. Do not attach rough chains or hooks on the chassis or tires.

Apply the straps on coated surfaces and tighten up on deck with additional equipment where necessary.

If straps are not available, only chains with protective coating may be used.

Only use adequate equipment for the lashing, meaning that the use of worn-out or scrapped equipment is unacceptable.

If lashing equipment with metal parts is used, these parts must be covered and protected to preclude damage.

• All transported vehicles must be secured with wheel chocks on minimum two axles.

ATTENTION

Do not lash around the frame.
Lashing for road transport

Transport trailers should be designed and built in such way to ensure that the vehicles will not be damaged in any way.

**ATTENTION**

Note that some of the trucks are equipped with a front lower spoiler. Special attention to number 2 and 3 when loading vehicles with long axel distance and long rear overhang.

1. Angle.
2. Low parts.
3. Rear ground clearance.
Place a chock behind and in front of tires and tighten with a soft sling across the tire in Y shape as shown on the picture.

Place a chock behind and in front of tires. Tighten the soft sling around the front axle beam and around the rear axle as shown on image.

If the rear axle is out of reach or in order to avoid damages on tubes, electrical wire’s etc. tighten around the tires.

Place a chock behind and in front of tires.
All lashing must be carried out in such a way that the trucks are not damaged.

Ensure that the lashing is not attached to tie rods, tubes or electrical cables.

Lashing should be carried out according as shown in images with chocks and straps.

All trucks shipped overseas must be lashed. Minimum demand is that 2 axles are secured.

Lashings onboard vessels should be inspected and corrected, re-tensioned on daily basis at least during the first three days and then every third day. If heavy weather is expected, daily inspection routine should be re-established.

If the axle is out of reach it is allowed to attach the lashing around the tires as shown above. This may only be done by soft slings.
Lashing for trains

As a general rule there should be a minimum of 8 wheel chocks per vehicle. However on some routes and in some countries vehicles can be fixed with two chocks on one wheel or a double chock, protecting the wheel from the front and from the back.

- Vehicles upon trainwagons must be secured by applying the parking brakes so that they don’t roll away during transportation.
- The profile on the deck must offer a good grip, but may not be sharp edged.
- Loading ramps whether fixed or mobile must be placed at sufficiently low angle (The recommended angle is 7 degrees) to enable easy access and prevent damage to the under body of the transported vehicles.
Parking and Storage

Upon leaving the vehicle for storage it has to be checked whether:

- The vehicle is not parked on inflammable materials, such as dry grass or leaves etc.
- Parking the vehicles under trees is strictly forbidden as resin and leaves can seriously damage the paintwork.
- The front of the vehicle may not be towards area fence.
- The doors, windows and roof hatch is closed.
- Engage the parking brake when leaving the chassis in storage area.
- All electronic equipment is left in the "off" position.
- The seat covers are in a proper position.
- Switch off the electricity main switch.

Chassis in storage area require a distance of 1000 mm between the doors. The lengthwise spacing between vehicles may not underpass 500 mm.

In order to facilitate transports to and from storage areas and to avoid unnecessary damages when loading / unloading the chassis. The above stated guideline should be taken into consideration.
Towing

Vehicles equipped with automatic gearbox may not at any circumstances be towed until the propeller shaft is disconnected from rear axel transmission.

Disconnection of the propeller shaft must be performed by authorized Scania personnel. Therefore if such situation occurs contact 24-hour service.

For vehicles equipped with manual gearbox the following applies

1. Use a towbar.
2. Switch to the comfort shift on the towed vehicle.
   This can only be done if the air pressure is filled to the required level.

If the engine can not be started
In order to release the parking brake the system must be filled with pressure from separate source, for instance from the towing vehicle or spare wheel.

Towbar attachment
During towing the towbar should be placed on the opposite side of steering gear.
# 24 hours assistance

The assistance service is available in most European countries as well as in Brazil and Argentina. If you wish to know if a particular workshop can provide 24 hour service, please look for this symbol. Visit your local distributor for more information.

Scania customer national phone numbers to reach Scania Assistance.

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Scania AB (publ)
SE-151 87 Södertälje
Sweden
Tel: +46-8-55 38 10 00
Fax: +46-8-55 38 10 37

For other countries: +46 8 52 24 24 24

Please note that for staff training reasons phone calls may be recorded.
Damage

If the vehicle is damaged, it is the obligation of the carrier / transport company to guarantee proper measures in order to avoid further damages. i.e. cover broken windscreens, secure loose parts etc.

A thorough inspection of all the vehicles must be performed at each handling point prior to the loading / driving and any damages (scratches, dents, theft etc) or loss should be noted on the waybill/bill of lading.

Major damages such as transport accidents total loss or other severe damage, theft, fire vandalism, traffic accidents etc or damages which affect the road safety of the vehicle etc must be reported immediately to Scania’s delivery function for a decision whether if the vehicle should continue the transport to final destination or somewhere else.
Audit

As a part of Scania’s pursuit of improvements, Scania CV AB or its representatives will perform random surveys and continuous audits of all areas such as terminals, ports, carriers and vessels. We reserve our right to inform the responsible part if Scania’s requirements or routines are not followed correctly.

It is the obligation of each company and contractor appointed by Scania CV AB for ensuring that all involved personnel is notified and aware of these handling instructions. This responsibility includes the compliance of any temporary involved or subcontracted personnel who may be a part in the movement of Scania vehicles world wide.